ISAAC MANALO
GRAPHIC DESIGN

ABOUT ME

I am a creative and hardworking individual seeking work in the design industry. I have over six years of experience working in customer service and several years of experience working in print media. I am looking to further my career in the design industry where my strengths lay in computer and digital media. I am a quick learner and thrive in collaborative environments. I am keen to grow with my team, think creatively, and develop new and innovative solutions.

EDUCATION

Art Institute of California – Hollywood, CA
July 2015 to June 2018
Bachelor of Science in Graphic and Web Design

The Walt Disney Company – Anaheim, CA
January 2019 to March 2020
Disney College Program

SKILLS

Adobe Creative Cloud
- Illustrator
- InDesign
- Photoshop
- After Effects

Microsoft Office
- Word
- Excel
- PowerPoint
- Outlook

Design Skills
- Typography
- Logo Design
- Branding
- Layout Design
- Digital Illustration

Google Workspace
- Gmail
- Drive
- Docs
- Sheets
- Slides

Other Skills
- Embroidery Design
- Mailchimp

HOW TO REACH ME

Phone
209-914-3088

E-Mail
isaacgmanalo@gmail.com

LinkedIn
www.linkedin.com/in/isaacgmanalo/

Portfolio
www.isaacgmanalo.com

WORK EXPERIENCE

April 2025 – Present

The Kishan Group
Group Sales Representative – Reno, NV

The Kishan Group is a company that operates and develops hotels in various locations across the US.

- Assist guests to reserve group blocks within hotel properties for upcoming events.
- Reserve rooms using rooming lists provided by guests for their upcoming group blocks.

October 2022 – April 2025

Frameless Hardware Company
Graphic Design Manager – South Gate, CA

Frameless Hardware Company is a manufacturer and supplier of innovative hardware solutions.

- Design email blasts using Mailchimp, creating marketing assets, and social media posts.
- Develop new catalog pages of promoted products using specified style guidelines.
- Proof, review, and approve department projects and provide feedback as necessary.

February 2022 – October 2022

Print Masters
Graphic Designer – Los Alamitos, CA

Print Masters is a print shop that provides printing and design services to their clients..

- Design customer orders based on design brief and prepare order for the printing process.
- Digitally print client projects and maintain quality by trimming and packaging final product.
- Source printing material for large scale custom orders to meet client's needs.

April 2018 – June 2018

Allegra Consulting
Graphic Design Intern – Pasadena, CA

Allegra is a marketing agency that specializes in brand marketing, community outreach, creative design, analytics, and brand management.

- Developed graphics and layouts for product illustrations, company logos, and websites.
- Prepared illustrations, rough sketches, and concepts while discussing with clients to bring their vision to life.